

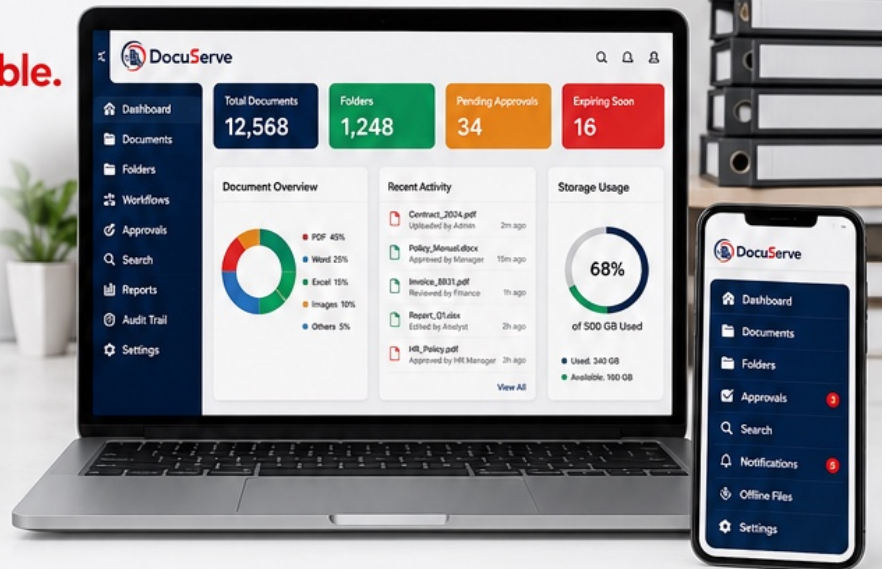


DocuServe

— A product of S O L R Group (Pty) Ltd —

Smarter Document Management. Secure. Organized. Accessible.

DocuServe is a centralized system used to securely capture, store, track, and manage digital files and scanned paper documents. It replaces scattered shared drives with structured workflows, providing robust version control, role-based access, and automated audit trails.



KEY FEATURES



SECURE CAPTURE

Capture documents from multiple sources including scanners, email, mobile devices and web forms.



CENTRALIZED STORAGE

Store all documents in a single, secure repository with advanced search and indexing.



VERSION CONTROL

Track every version of your documents and restore previous versions anytime.



ROLE-BASED ACCESS

Ensure the right people have access to the right documents with granular permissions.



WORKFLOW AUTOMATION

Automate document routing, approvals and business processes to improve efficiency.



AUDIT TRAILS & COMPLIANCE

Maintain a complete audit trail of all actions for accountability and regulatory compliance.



POWERFUL REPORTS

Generate insightful reports on document activity, access, storage and compliance.



SECURE & RELIABLE

Enterprise-grade security with encryption, backups and disaster recovery.



THE BENEFITS

- ✓ Eliminate scattered files and version confusion
- ✓ Improve productivity and operational efficiency
- ✓ Ensure data security and access control
- ✓ Maintain compliance and reduce risk
- ✓ Faster retrieval and better collaboration
- ✓ Save storage costs
- ✓ Automated processes and fewer manual tasks
- ✓ Complete visibility and auditability



IDEAL FOR:

- Corporate Enterprises
- Government Departments
- Educational Institutions
- Healthcare Organizations
- Legal & Compliance Firms
- Financial Services
- NGOs & Non-Profits
- Small & Medium Businesses
- And More

**Goodbye to
Scattered Drives.
Hello to
Organized
Success.**



SCATTERED. RISKY. INEFFICIENT.



CENTRALIZED. SECURE. SMART.



**Secure Your Documents.
Empower Your Business.**



SECURE
BY DESIGN



BUILT FOR
COLLABORATION



COMPLIANT
& AUDITABLE



ACCESSIBLE
ANYWHERE

Manage Today. Protect Tomorrow.

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